

INVITATION FOR TENDERS/EXPRESSION OF INTEREST UNIVERSITY OF UYO, UYO

(1) INTRODUCTION:

The University of Uyo intends to apply funds being part of Years 2011 – 2014 (Merged) TETFUND Library Intervention and Approved domestic budget for the Year 2018 (Internally Generated Revenue Funded) for the under listed projects;

(2) PROJECT TITLE

CATEGORY A: GOODS	
PROJECT 1: (TETF/UNI/UYO/LIB/1-1-14/01) – PROCUREMENT OF ASSORTED BOOKS AND JOURNALS	
Lot 1	Agricultural Sciences and Arts
Lot 2	Basic Medical Sciences, Business Administration, Clinical Sciences, Education
Lot 3	Engineering, Environmental Studies, Law, Pharmacy, Science, Social Sciences
Lot 4	Assorted Reference books and journals
Project 2: (TETF/ UNI/ UYO/ LIB/1 -1-14/03) – Procurement and Installation of Desk Top Computers with accessories.	
Project 3: (TETF/ UNI/ UYO/ LIB/1 -1-14/10) – Procurement and Installation of Closed Circuit Television with accessories.	
Project 4: (TETF/ UNI/ UYO/ LIB/1 -1-14/14) – Procurement and Installation of Inverter, Battery and Accessories.	
Project 5: (TETF/UNI/ UYO/ LIB/1 -1-14/15) – Procurement and Installation of Walk through Metal Detectors.	
Project 6: (TETF/ UNI/ UYO/ LIB/ 1 -1- 14/16) – Procurement and Installation of Inverters.	
Project 7: (TETF/ UNI/ UYO/ LIB/1 -1-14/17) – Procurement and Installation of Battery, Battery Racks, Solar Panel, Solar Charger Controller and Accessories.	
Project 8: (TETF/ UNI/ UYO/ LIB/1 -1-14/17) – Procurement and Installation of Library Furniture.	
CATEGORY B – NON CONSULTANCY SERVICE	
Project 9: PROVISION OF CLEANING SERVICES	
Project 10: PROVISION OF SECURITY SERVICES	

(3) ELIGIBILITY CRITERIA:

Prospective bidders must possess the under-listed requirements to be eligible in this procurement:

- (i) Certificate of Incorporation with Corporate Affairs Commission;
- (ii) Company's current Tax Clearance Certificate for the last three years (2015, 2016 and 2017);
- (iii) Current Pension Certificate in compliance with the amended PENCOM Reform Act 2014 valid till 31st December, 2018;
- (iv) Current Nigeria Social Insurance Trust Fund (NSITF) clearance certificate valid till 31st December, 2018;
- (v) Evidence of registration in the Bureau of Public Procurement's (BPP) National Database of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) issued by BPP valid till Tuesday 1st January, 2019;
- (vi) Current ITF Certificate in compliance with Industrial Training Fund (ITF) Act, 2005 valid till 31st December, 2018;
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the College or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars
- (viii) Company's Audited Accounts for the last three (3) years – (2015, 2016, 2017);
- (ix) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (x) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards and Job Completion Certificates of the projects (Category B);
- (xi) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV 'partner);
- (xii) Evidence of registration with the Nigerian Security and Civil Defense Corps as a security outfit (Category B);

(xiii) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letter head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the Company.

(4) COLLECTION OF TENDER DOCUMENT:

Interested bidders are to collect the Standard Bidding Document (SBD) from the address stated below upon, evidence of payment of a non-refundable fee of N10,000.00, per lot paid into the University of Uyo's Remita account in any commercial bank.

(5) SUBMISSION OF TENDER DOCUMENT:

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

Head,

Procurement Unit

Office of the Vice Chancellor

Ground floor, Left wing,

Central Administration Block

Main Campus

Uyo.

And clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the procurement unit of the University, **not later than 12:00noon Monday 29 October, 2018** while deadline for the submission of Expression of Interest (EoI) documents is **12:00noon on Wednesday 3rd October, 2018** (Note: Only shortlisted bidders in the EoI will be requested to pay for collection of Request for Proposal (RfP))

(6) OPENING OF BIDDING DOCUMENTS:

The technical bids will be opened immediately after the deadline for submission by **12:00noon Monday 29 October, 2018**, at the Multipurpose Hall beside Faculty of Science Building. Main Campus University of Uyo in the presence of bidders or their representatives, while the Financial bids will be kept unopened.

Expression of Interest (EoI) documents will be opened immediately after the deadline of the submission by **12:00noon on Wednesday 3 October, 2018** at the Multipurpose Hall beside Faculty of Science Building. Main Campus University of Uyo in the presence of bidders or their representatives.

(7) DISCLAIMER AND CONCLUSION:

(a) This advertisement shall not be construed as a commitment on the part of the University to award the above mentioned projects.

(b) The University will not be responsible for any costs or expenses incurred by any bidders in connection with the preparation of the documents.

(c) Tendering with fake documents is an offence which will lead to disqualification and prosecution.

(d) The University is not bound to shortlist any bidder and reserve the right to annul selection process at any time without incurring any liabilities to any tenderer.

For further information, please refer to:

Head,

Procurement Unit

Office of the Vice Chancellor

Ground floor, Left wing,

Central Administration Block

Main Campus

Uyo.

Tel No: 090673322073, 08033946308, 08054001020

Email: uniuyoprocurementunit@yahoo.com

Website: uniuyo.edu.ng